



Take 2 Cornwall

Safe Internet Use

Take 2 Cornwall recognises that the internet is a useful resource for both staff, children/young people for purposes of research, homework and entertainment. However it must be used with care to ensure that children/young people are kept safe from exposure to harmful material, in accordance with the EYFS safeguarding and welfare requirements and the Prevent Duty.

Parental permission

Children/young people will only be allowed to access the internet at Take 2 if their parent or carer has given written permission.

Guidelines for children/young children

A printed copy of the **SMART** guidelines are kept next to the computer. The guidelines are explained to any children/young people wishing to access the internet:

- **Safe:** Keep safe by not giving out personal information - such as name, email, phone number, address, or school name - to people who you don't trust online.
- **Meeting:** Never agree to meet anyone you have only met online unless your parent or carer is with you.
- **Accepting:** Do not accept emails or instant messages, or open files, images or texts from people you don't know. They can contain viruses or nasty messages.
- **Reliable:** Not all the information found on the Internet is reliable and people you meet online won't always be telling the truth.
- **Tell:** Tell a member of staff or your parents if someone or something you encounter online makes you feel uncomfortable.

Protecting children/young people

We have put in place the following safeguards to keep children/young people safe whilst accessing the internet on the computers:

- A risk assessment has been undertaken.
- Parental controls have been activated on all computers accessible to children/young people:
 - Google SafeSearch Filtering is turned on
 - YouTube Restricted Mode is set to on
 - There will be a Take 2 password on all Computers
- The computers are located so that the screens can easily be seen from the rest of the room.
- Staff keep a close eye on children/young people and the sites that they are accessing when they use the internet.
- The computers have an up to date virus checker and firewall installed.



- The computers' browser histories are regularly checked to monitor which sites are being accessed. All staff, children/young people are informed of this fact.

If, despite the safeguards Take 2 Cornwall has put in place, a child/young person encounters harmful material on the internet, or receives inappropriate messages, or experiences online bullying, whilst using the Take 2 Cornwall's computers, the manager will be informed and the incident will be noted on an **Incident Record** in the child/young person's file. The child/young person's parent will be asked to sign the **Incident Record**. The manager will investigate how to prevent a recurrence of the incident.

If staff at Take 2 Cornwall become aware that a child/young person is deliberately attempting to access sites containing sexual, extremist or otherwise inappropriate material, or has been shown such material by a third party, they will complete a **Logging a concern** form and refer the matter to Take 2 Cornwall's designated Child Protection Officer in accordance with our **Safeguarding Children/Young Persons Policy**.

Related policies

See also: **Safeguarding Children/Young Person's Policy, Social Media Policy.**

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Written in accordance with the *Statutory Framework for the Early Years Foundation Stage (2021): Safeguarding and Welfare Requirements: Introduction [3.2]; Child Protection [3.6-3.7]*.